

GRANT AGREEMENT
(Micro-Capital Grant Agreement)
**For Non-Credit Related
Activities**

DESCRIPTION

Standard Grant Agreement (Micro-Capital Grant Agreement)

This Memorandum of Understanding is provided as a tool that can be adapted to the specific needs of a particular programme. Micro-Capital Grant Agreements should be approved by an independent mechanism such as a Steering Committee. This grant agreement serves to register the commitments and results that the recipient institution has agreed to produce. It is recommended that funds be released in tranches, based on results. These results should be clearly specified, such that it is clear to all parties when a recipient institution qualifies for release of tranches of funds.

TERMINOLOGY

1. This Agreement utilizes the harmonized terminology in line with the revised financial regulations and rules (FRR) which have introduced new/redefined terms as follows:
 - a. 'Execution' is the overall ownership and responsibility for UNDP programme results at the country level which is exercised by the government, through the Government Coordinating Agency by approving and signing the Country Programme Action Plan (CPAP) with UNDP. Therefore, all activities falling within the CPAP are nationally executed.
 - b. 'Implementation' is the management and delivery of programme activities to achieve specified results, specifically the mobilization of UNDP programme inputs and their use in producing outputs that will contribute to development outcomes, as set forth in the Annual Work Plans (AWPs).

These two terms are elaborated under the Legal Framework section of the Programme and Project Management Section of the POPP.

2. It is important to note that at the level of project management, the terms "execution" under the non-harmonized operational modalities, including global and regional projects and "implementation" under the harmonized operational modalities have the same meaning, i.e. management and delivery of project activities to produce specified outputs and efficient use of resources. Therefore, this Agreement uses the term "implementation" in line with the "harmonized operational modalities" to cover also at the project level the term "execution" under the non-harmonized operational modalities. More specifically, all references to "Executing Agency" have been replaced with "Implementing Partner".
3. When using this Letter of Agreement in non-harmonized or non-CPAP countries, change the following terms as follows:
 - a. Execution instead of Implementation
 - b. Designated Institution instead of Implementing Partner

A. MICRO-CAPITAL GRANT AGREEMENT

MICRO-CAPITAL GRANT AGREEMENT BETWEEN THE IMPLEMENTING PARTNER AND THE RECIPIENT INSTITUTION FOR THE PROVISION OF GRANT FUNDS

Micro-Capital Agreement (hereinafter referred to as the "Agreement") made between the Implementing Partner **Ministry of Finance** and the Recipient Institution **TROPENBOS INTERNATIONAL SURINAME**.

WHEREAS Ministry of Finance has agreed that the United Nations Development Programme ("UNDP") may manage the Global Climate Change Alliance Suriname Adaptation project under which the Towards Sound Land Use Decision-making in Suriname project (hereinafter referred to as "the Project") will be implemented at the request of the Government of Suriname.

WHEREAS the Implementing Partner Ministry of Finance and UNDP desire to provide funding to **TROPENBOS INTERNATIONAL SURINAME** in the context of a Project and on the terms and conditions hereinafter set forth, and

WHEREAS the **TROPENBOS INTERNATIONAL SURINAME** is ready and willing to accept such funds from the Implementing Partner Ministry of Finance and UNDP through the administration of UNDP for the above-mentioned activities on the said terms and conditions.

NOW, therefore, the parties hereto agree as follows:

I. Responsibilities of TROPENBOS INTERNATIONAL SURINAME

1.1 The RECIPIENT INSTITUTION agrees to: 1) Undertake the activities described in its **Workplan** and **Budget** (attached), and updates related to the subsequent release of funds in **tranches**; 2) Provide quarterly reports to the Steering Committee; and 3) Provide Annual Audited Statements [Income Statement and Balance Sheets]. In projects where a technical contractor is providing assistance to the RECIPIENT INSTITUTION, the contractor shall be responsible for verifying the accuracy of these reports/statements. Funds provided pursuant to this Agreement shall be used for purposes related to producing results specified in its annual performance targets [Section C].

1.2 The RECIPIENT INSTITUTION agrees to reach the performance targets contained in Section C. If the RECIPIENT INSTITUTION fails to meet its responsibilities outlined in article 1.1, or [Optional] to attain at least 70% of any one performance target for any given year, then this will be considered grounds for the Steering Committee to suspend any further micro-capital grant support. The suspension shall remain in effect until the RECIPIENT INSTITUTION has achieved the target. In projects with a technical assistance contractor, the contractor may, at its discretion, continue to provide technical assistance to the RECIPIENT INSTITUTION during this suspension period.

1.3 The RECIPIENT INSTITUTION agrees to inform the Steering Committee about any problems it may face in attaining the objectives agreed upon.

II. Duration

2.1 This Agreement will come into effect on **March 24, 2017** and shall expire on **May31, 2017**, covering the anticipated term of the project. It can be extended, if necessary by exchange of letters, noting the new expiration date.

III. Payments

3.1 The Implementing Partner shall provide funds to the **RECIPIENT INSTITUTION** in an amount up to **USD NINE THOUSAND NINE HUNDRED AND TWENTY-FIVE (USD 9,925)** according to

the schedule of the project budget set out below. Payments are subject to the **RECIPIENT INSTITUTION** meeting the outputs as specified in the Performance Targets [Section C].

USD 9,925 payable in SRD against UNORE, upon signature of this Agreement.

3.2 All payments shall be deposited into the **RECIPIENT INSTITUTION's** bank account of which the details are as follows:

**De Surinaamsche Bank
SURBSRPA
Stichting Tropenbos International Suriname
SRD 50.78.180
Henck Arronstraat 26**

3.3 The amount of payment of such funds is not subject to any adjustment or revision because of price or currency fluctuations or the actual costs incurred by the **RECIPIENT INSTITUTION** in the performance of the activities under this Agreement.

IV. Records, Information and Reports

- 4.1 The **RECIPIENT INSTITUTION** shall maintain clear, accurate and complete records in respect of the funds received under this Agreement.
- 4.2 The **RECIPIENT INSTITUTION** shall furnish, compile and make available at all times to the Implementing Partner, UNDP any records or information, oral or written, which UNDP may reasonably request in respect of the funds received by the **RECIPIENT INSTITUTION**.
- 4.3 Within sixty days after completion of project activities, the **RECIPIENT INSTITUTION** shall provide the Implementing Partner and UNDP with a final report with respect to all expenditures made from such funds (including salaries, travel and supplies) and indicating the progress made toward the goals of the activities undertaken, utilizing the reporting format contained in Annex I.
- 4.4 [Optional: For projects with Technical Assistance] The **RECIPIENT INSTITUTION** agrees to submit required Performance Reports to the CONTRACTOR within 21 days of the close of each quarter using the attached reporting format (Annex 1) reporting on project progress. At the beginning of the project, the **RECIPIENT INSTITUTION** can request CONTRACTOR assistance for the preparation of the forms. The **RECIPIENT INSTITUTION**, however, should develop its own capacity to generate these reports, as they are critical to manage its activities.
- 4.5 All further correspondence regarding the implementation of this Agreement should be addressed to:

For the **Implementing Partner**

**Nataly Plet, National Project Director GCCA+ Suriname Adaptation Project
Office of the President of the Republic Suriname
Kleine Combe weg 2-4,
PARAMARIBO, SURINAME**

For UNDP:

**ARMSTRONG ALEXIS, UNDP DEPUTY RESIDENT REPRESENTATIVE
UN HOUSE
GONGGRIJPSTRAAT 25,
PARAMARIBO, SURINAME**

For the **RECIPIENT INSTITUTION:**

**Dr. Rudolf F. van Kanten,
Prof. Dr. Ruinardlaan
Celos Building, Anton de Kom University Campus
PARAMARIBO, SURINAME**

V. General Provisions

5.1 This Agreement and the Annexes attached hereto shall form the entire Agreement between **TROPENBOS INTERNATIONAL (TBI) SURINAME** and the Implementing Partner, superseding the contents of any other negotiations and/or agreements, whether oral or in writing, pertaining to the subject of this Agreement.

5.2 The **RECIPIENT INSTITUTION** shall carry out all activities described in its Work plan with due diligence and efficiency. Subject to the express terms of this Agreement, it is understood that the **RECIPIENT INSTITUTION** shall have exclusive control over the administration and implementation of the activities referred to above in paragraph 1.1 and that the Implementing Partner and UNDP shall not interfere in the exercise of such control. However, both the qualities of work and the progress being made toward successfully achieving the goals of such activities shall be subject to review by the Steering Committee. If at any time the Steering Committee is not satisfied with the quality of work or the progress being made toward achieving such goals, the Steering Committee may advise the Implementing Partner to: (i) withhold payment of funds until in its opinion the situation has been corrected; or (ii) declare this Agreement terminated by written notice to the **RECIPIENT INSTITUTION** as described in paragraph 5.7 below; and/or seek any other remedy as may be necessary. The Steering Committee's determination as to the quality of work being performed and the progress being made toward such goals shall be final and shall be binding and conclusive upon the **RECIPIENT INSTITUTION** insofar as further payments are concerned.

5.3 The Implementing Partner and UNDP undertakes no responsibilities in respect of life, health, accident, travel or any other insurance coverage for any person which may be necessary or desirable for the purpose of this Agreement or for any personnel undertaking activities under this Agreement. Such responsibilities shall be borne by the **RECIPIENT INSTITUTION**.

5.4 The rights and obligations of the **RECIPIENT INSTITUTION** are limited to the terms and conditions of this Agreement. Accordingly, the **RECIPIENT INSTITUTION** and personnel performing services on its behalf shall not be entitled to any benefit, payment, compensation or entitlement except as expressly provided in this Agreement.

5.5 The **RECIPIENT INSTITUTION** shall be solely liable for claims by third parties arising from the **RECIPIENT INSTITUTION**'s acts or omissions in the course of performing this Agreement and under no circumstances shall The Implementing Partner and UNDP be held liable for such claims by third parties.

5.6 Assets (Equipment) supplied by UNDP funds to the **RECIPIENT INSTITUTION** shall be the property of UNDP until the end of the project, at which time UNDP shall determine the best use of these assets. In cases where the **RECIPIENT INSTITUTION** has met its responsibilities under this agreement, and handover of the asset would contribute to the sustainability of activities, UNDP would normally handover these assets to the **RECIPIENT INSTITUTION**. The assets shall be used for the purpose indicated in the Workplan throughout the period of this Agreement.

5.7 This Agreement may be terminated by either party before completion of the Agreement by giving thirty (30) days written notice to the other party, and the **RECIPIENT INSTITUTION** shall promptly return any unutilized funds to UNDP as per paragraph 5.6 above.

5.8 The **RECIPIENT INSTITUTION** acknowledges that the Implementing Partner and UNDP and its representatives have made no actual or implied promise of funding except for the amounts specified by this particular tranches Agreement. Although project related documents may indicate a total amount of funds that could be available for this **RECIPIENT INSTITUTION**, actual disbursements will be based upon the **RECIPIENT INSTITUTION** meeting performance targets. If any of the funds are returned to the Implementing Partner and UNDP or if this Agreement is rescinded, the **RECIPIENT INSTITUTION** acknowledges that the Implementing Partner and UNDP will have no further obligation to the **RECIPIENT INSTITUTION** as a result of such return or rescission.

5.9 No modification of or change to this Agreement, waiver of any of its provisions or additional contractual provisions shall be valid or enforceable unless previously approved in writing by the parties to this Agreement or their duly authorized representatives in the form of an amendment to this Agreement duly signed by the parties hereto.

5.10 Any controversy or claim arising out of, or in accordance with this Agreement or any breach thereof, shall unless it is settled by direct negotiation, be settled in accordance with the UNCITRAL Arbitration Rules as at present in force. Where, in the course of such direct negotiation referred to above, the parties wish to seek an amicable settlement of such dispute, controversy or claim by conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules as at present in force.

The parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy or claim.

5.11 Nothing in or relating to this Agreement shall be deemed a waiver of any privileges and immunities of the United Nations, or UNDP.

IN WITNESS WHEREOF, the undersigned, duly appointed representatives of the Implementing Partner, and the **RECIPIENT INSTITUTION**, respectively, have on behalf of the Implementing Partner and the **RECIPIENT INSTITUTION** signed the present Memorandum of Agreement on the dates indicated below their respective signatures.

On behalf of UNDP:

Name: Armstrong Alexis

Title: Deputy Resident Representative

Date: 27/03/2017



The image shows a handwritten signature in blue ink over a circular stamp. The stamp features the United Nations emblem and the text "UNITED NATIONS OFFICE FOR WEST BANK AND GAZA" around the perimeter, with "PARAMARIBO" at the bottom.

On behalf of the RECIPIENT INSTITUTION:

Name: Rudolf F. van Kanten

Title: Programme Director

Date: 24 March 2017



A handwritten signature in blue ink, appearing to read "R F van Kanten".

B. BUDGET

TO BE PREPARED BY THE RECIPIENT INSTITUTION. THIS BUDGET WILL BE SUBMITTED TO THE STEERING COMMITTEE FOR APPROVAL

PROJECT BUDGET OF RECIPIENT INSTITUTION

Project Number:

Date: March 24, 2017

Project Title: Towards Sound Land Use Decision-making in Suriname: Applying the Natural Capital Approach to support Sustainable Land Use Planning Policies in Regions of Tribal and Indigenous Peoples

Name of the RECIPIENT INSTITUTION: Stichting Tropenbos International Suriname

Total Amount of Funds under the Agreement: USD 9,925 (payable in SRD against the UNORE)
Date of the Agreement: March 24, 2017

PROJECT BUDGET

PERIOD COVERING FROM March 24th TO May 31st of 2017

General Category of Expenditures	Tranche 1	TOTAL
NatCap trainer fee	5,500	5,500
Transportation		
Premises including translator	4,225	4,225
Training/Seminar/ Workshops, etc.	200	200
Contracts (Audit)		
Equipment/Furniture (Specify)		
Other [Specify]		
Miscellaneous		
TOTAL	<u>9,925</u>	<u>9,925</u>

* Please note that all budget Lines are for costs related only to project activities.

** These budget categories and number of tranches are suggested guidelines. The Recipient may choose alternates which more accurately reflect their expense items and needs.

C. RECIPIENT INSTITUTION Performance Targets

NAME OF RECIPIENT INSTITUTION: Stichting Tropenbos International Suriname

PERFORMANCE TARGETS*	BASELINE	PERIOD 1	
		Proposed	Actual
1-day seminar	0%	100 %	
2-day training	0%	100 %	
Field trip	0%	100 %	

**Note: Only targets that are directly linked to the contribution of the GCCA+ Suriname Adaptation Project are mentioned*

PROJECT FORMAT – UNITED NATIONS IN SURINAME

Project title	Towards Sound Land Use Decision-making in Suriname: Applying the Natural Capital Approach to support Sustainable Land Use Planning Policies in Regions of Tribal and Indigenous Peoples
Implementing partner	Tropenbos International Suriname
Contact person	Rudi van Kantén
Other partners	
Project Duration	4 months
Estimated budget	Total budget: USD 29,515 Divided in: Grant contribution: USD 9,925 Own contribution: USD 6,600 Other contribution: USD 13,590

Executive Summary (in English)

This grant request is to Inform decision-makers (including policy makers) on ecosystem-based, sound and inclusive spatial planning in the Upper-Suriname River area, where TBI Suriname will collaborate with team members from the Natural Capital Project, based at Stanford University, California USA. The activities are:

1. Capacity strengthening in further implementation of scenario and trade-off modelling activities: With support from representatives from the NatCap team, TBI Suriname can further improve and implement the participatory scenario and trade-off modeling being done under the Land Use Planning project so as to generate meaningful results to inform land use planning policy in Suriname.

2. Preparing a document outlining policy recommendations and tools for land use planning in the hinterland of Suriname:

The document highlights integrating the Natural Capital Approach in order to leverage sustainable land use policy in forested landscapes in the hinterland of Suriname. Specifically the document can contain the project outputs and recommendations on how to integrate the approach and results into a broader context of sustainable landscape management. This policy document will be used to communicate recommendations to policy makers, (e.g. in the context of integrating recommendations in future district development plans).

3. Organize an event in the form of a 1-day seminar followed by 2-day training on the Natural Capital Approach. The objective of the event is to:

- Elaborate the Natural Capital Approach in Suriname
- Present project results and link them to the identified policy windows
- Invite speakers from different stakeholder groups (government, private sector, CBO) to share their experiences
- Provide training to technical staff from partner organizations, academia and other relevant institutions on the approach and software tools.
- Present and hand over the policy document to key policy makers.

To be completed by resource person from the IP or the UN

UNDAF Outcome(s)	By 2016, quality equity focused, rights-based, and gender sensitive data collection and analysis and harmonized information systems serve the development of informed social, economic, and environmental policies, budgets, legislation, and programs.
Expected Outcome(s)	To share experiences, interactively engage with policy- and decision-makers on sound and inclusive spatial planning in the hinterlands during a seminar and strengthen technical capacity of relevant institutions using the Natural Capital approach during a two-day training.
Expected Output(s)	<ul style="list-style-type: none"> • Elaborate the Natural Capital Approach in Suriname by organizing a one-day, 50-70 participant seminar with policymakers and relevant stakeholders • Present and discuss policy recommendations on land use planning in the Upper Suriname River area with policy- and decision- makers • Sharing of experiences and lessons on participatory approaches to land use planning between different actors during the seminar
Programme Title	Towards Sound Land Use Decision-making in Suriname: Applying the Natural Capital Approach to support Sustainable Land Use Planning Policies in Regions of Tribal and Indigenous Peoples
Allocated resources: <ul style="list-style-type: none"> - UN agencies - Government - Other Donors 	United Nations Development Programme Global Climate Change Alliance+, output 2.4

Project proposal form UNDP Suriname

I. REQUESTING ENTITY

Date of submission:

Project title	Towards Sound Land Use Decision-making in Suriname: Applying the Natural Capital Approach to support Sustainable Land Use Planning Policies in Regions of Tribal and Indigenous Peoples
Project number	
Country	Suriname

Information of the requester

Name of the organization	Tropenbos International (TBI) Suriname		
Date of establishment	09 March 2005		
Address	Prof. Dr. Ruinardlaan, Celos Building		
City	Paramaribo		
E-mail	tropenbossuriname@yahoo.com		
Telephone 1	(597)532-001	Telephone 2	
Contact person	Rudi van Kantén		
Position	Director		
E-mail	ptl_tropenbossuriname@yahoo.com		
Telephone 1	(597)532-001	Telephone 2	(597)859-9725

Information implementing organization

(Complete only if the project is requested by another organization than the implementing organization)

Name of the organization			
Date of establishment			
Mission of the organization	To improve tropical forest governance and management for people, conservation and sustainable development.		
Members			
City			
Address			
E-mail			
Telephone 1		Telephone 2	
Contact person			
Position			
E-mail			
Telephone 1		Telephone 2	

Project coordinator

Last Name	Best		
First Name	Lisa		
E-mail	LisaBest.tbisur@yahoo.com	Telephone	(597-872-2506)
Address	Prof. Dr. Ruinardlaan		

Experience with similar projects

List these

	Name	Period	Donor(s)	Brief description
1	LUP/SGP project	2014-2016	UNDP-SGP, WWF, ACT-EU CTA, TBI	In 2013, TBI Suriname started a Land-use Planning project together with several stakeholders, in order to support policy makers in the development and implementation of spatial planning policies in forested areas, inhabited by tribal peoples. The project focusses on the Upper Suriname River area, inhabited by the Saamaka tribe. This area was selected for the several, at times opposing interests in land-use types such as living area of traditional communities, agriculture, logging, goldmining, development of road infrastructure, and tourism. Hence in our project, the central question is: how can you take inclusive land-use decisions which consider and minimize trade-offs, and which promote sustainable development in the area?
2	MLA project	2009 - 2012	TBI	TBI Suriname conducted a Multidisciplinary landscape Assessment in the Carolina Resort, District of Para, together with the local population of the Indigenous villages of Pierrekondre, Redi Doti en Cassipora, and partners including the Nature Conservation Division/LBB, Celos and the Foundation of Indigenous Villages Chiefs in Suriname (VIDS). Villagers and team workers were trained in the participatory method developed by CIFOR. Together with the villagers assessments were made of history and culture, socio economy, and soil, fauna and flora. Participatory maps with land-use forms were designed.

II. PROJECT DESCRIPTION

Project title <i>(max 10 words)</i>	Towards Sound Land Use Decision-making in Suriname: Applying the Natural Capital Approach to support Sustainable Land Use Planning Policies in Regions of Tribal and Indigenous Peoples	
District:	Paramaribo	
Ressort/Village/Community	Paramaribo	
Program Focus area <i>(input by the Country Office)</i>		
Related UNDP full Project: GCCA+		
GCCA+ output(s) if applicable	<input type="checkbox"/> Output 1.1 <input type="checkbox"/> Output 1.2 <input type="checkbox"/> Output 1.3 <input type="checkbox"/> Output 2.1 <input type="checkbox"/> Output 2.2 <input type="checkbox"/> Output 2.3 <input checked="" type="checkbox"/> Output 2.4 <input type="checkbox"/> Output 2.5 <input type="checkbox"/> Output 2.6	
Project duration (months)	3 months	
Financing	Total resources required	US\$ 29,515
	Total allocated resources	Grant GCCA+ project: US\$ 9,925 Co- Financing: US\$ 13,590 In Kind Contributions: US\$ 6,600
Pilot location(s)		
Brief pilot description <i>(200 words max)</i>		
Project type	<input type="checkbox"/> Water management <input type="checkbox"/> Agriculture <input checked="" type="checkbox"/> Climate Change Mitigation <input type="checkbox"/> Disasters (natural prevention)	
Summary of expected results		
Target Area(s)	<input type="checkbox"/> Agri tech <input type="checkbox"/> Ecosystem Based Adaptation approaches (EbA) <input type="checkbox"/> Livelihood Diversification <input checked="" type="checkbox"/> Dissemination	

2.1 Summary of the project (max 250 words)

This grant request is to Inform decision-makers (including policy makers) on ecosystem-based, sound and inclusive spatial planning in the Upper-Suriname River area, where TBI Suriname will collaborate with team members from the Natural Capital Project, based at Stanford University, California USA. The activities are:

1. Capacity strengthening in further implementation of scenario and trade-off modelling activities: With support from representatives from the NatCap team, TBI Suriname can further improve and implement the participatory scenario and trade-off modeling being done under the Land Use Planning project so as to generate meaningful results to inform land use planning policy in Suriname.

2. Preparing a document outlining policy recommendations and tools for land use planning in the hinterland of Suriname:

The document highlights integrating the Natural Capital Approach in order to leverage sustainable land use policy in forested landscapes in the hinterland of Suriname. Specifically, the document can contain the project outputs and recommendations on how to integrate the approach and results into a broader context of sustainable landscape management. This policy document will be used to communicate recommendations to policy makers, (e.g. in the context of integrating recommendations in future district development plans).

3. Organize an event in the form of a 1-day seminar followed by 2-day training on the Natural Capital Approach. The objective of the event is to:

- Elaborate the Natural Capital Approach in Suriname
- Present project results and link them to the identified policy windows
- Invite speakers from different stakeholder groups (government, private sector, CBO) to share their experiences
- Provide training to technical staff from partner organizations, academia and other relevant institutions on the approach and software tools.
- Present and hand over the policy document to key policy makers.

2.2 Problem Statement (problem that is to be addressed) (max 500 words)

In Suriname, there are currently no comprehensive policies for spatial planning and provisions in existing legislation are mainly focused on the coastal area. This proposes a challenge when it comes to ensuring sustainability of land use and management in the hinterlands, particularly in multi-functional landscapes. The hinterland of Suriname is home to 10 different tribes of indigenous and maroon communities that are historically and traditionally tied to the area. They depend on the forest for their way of life, for example for food crops, meat and fish, timber and plant parts for housing, household utensils and for expression of their traditional culture. The continued availability of these so-called ecosystem services depends on sound use of the land. While indigenous and maroon communities have traditionally had close to no impact on the availability of ecosystem services, increased accessibility to the interior has led to increased pressures on the ecosystem from external actors. Activities such as hunting and fishing, commercial mining and logging in areas where different forms of land use were previously mainly based on subsistence emphasize the need for sound land use planning.

The Upper-Suriname River area (watershed) is home to the Saamaka maroon tribe who have lived in the area for centuries. It is an example of such a dynamic landscape where competing interests from local communities and external actors meet, such as subsistence agriculture, commercial logging and tourism. Additionally, the area has become easier to access in recent years following the paving of the Atjoni road (2009) and the currently under construction, west-ward road to Pusugrunu. Increased accessibility and influence from modern culture is also driving change within traditional communities and their way of life.

In 2013, TBI Suriname, in collaboration with multiple stakeholders, started a research project that seeks to support the government of Suriname in the development and implementation of a land use planning policy in remote regions where tribal communities live. The Upper Suriname River Basin was selected because of the various, at times conflicting, interests including activities related to traditional, forest dependent livelihoods. In the project our central question has been: how to achieve an inclusive land use decision making that considers and minimizes tradeoffs and fosters sustainable development in the area?

The overarching aim of the Land Use Planning Project is to inform on, and to improve inclusive, sustainable land use planning policies, taking traditional social-ecological knowledge into account.

Specifically, the overarching Land Use Planning project aims to:

- 1) Gather data to increase understanding of the interdependency between the local communities and the ecosystem services that the forest provides them
- 2) Gather data and information regarding different development visions for the area
- 3) Model trade-offs under different land management scenarios
- 4) Inform decision-makers (including policy makers) on ecosystem-based, sound and inclusive spatial planning in the Upper-Suriname River area.

2.3 Number of people whom are affected by the problem? (max 250 words)

Specifically, the people from the Upper Suriname River area are affected but to a larger extent every other area's in the hinterland where traditional land-use collides with commercial land use by external actors. In general, every citizen from Suriname is affected by the problem.

There about 60 villages in the Upper Suriname River area. The area was divided into clusters, of which the project was implemented in the first two ranging from Pikin Pada to Botopasi. This entails 25 villages.

2.4 Beneficiaries and partners involved and how are they involved? (max 250 words)

The target group is two-fold: the first part of the workshop (presentations, discussion and general learning exchange), will consist of stakeholders from the study area, particularly those previously involved in the process, key policy-makers, and other decision-makers.

This group consists of policy makers, the private sector, civil society, academia, CBO's or other actors directly working with communities.

For the second part of the workshop (technical training in NatCap approach and software tools), the target group consists of technical personnel in academia, (semi-) government, private sector and civil society organizations working in the field of ecosystem services and land use.

2.5 Coordination/Synergy-building How does the project intend to coordinate or collaborate with other existing initiatives in the similar thematic or geographical area, in order to avoid duplication and promote synergies? (max 500 words)

The project is in line with the productive landscape theme from Tropenbos International Suriname. Further on, the project can contribute to land-use planning related projects in the country and provide an input for informed decision making regarding land-use and use of natural resources. The Natural Capital Method can be applied for all areas, including the coastal area and the mangrove forests.

2.6 Are there earlier projects/activities carried out by you or by others with the same purpose and in the same area? If so, which ones, and how to connect this project thereupon to? (maximum 500 words)

Since 2014 TBI Suriname is active in the Upper Suriname River area, carrying out a participatory mapping project and ecosystem service assessment, together with the Association of Saamaka Authorities (VSG) and the local people. TBI Suriname has previously organized events to share information, strengthen capacity and foster dialogue with policy makers, such as:

A 3-day workshop on the Domestic Timber Market (2010)

A 2-day regional Timber Legality Seminar (2013)

The Paramaribo launch of the Participatory 3-dimensional map made by the Saamaka Community (2016)

2.7 Logical framework

Main purpose:

<i>Project Output</i>	<i>Objectives</i>	<i>Activities</i>	<i>Indicator</i>	<i>Method of measurement</i>	<i>Target</i>
To share experiences, interactively engage with policy- and decision-makers on sound and inclusive spatial planning in the hinterlands during a seminar and strengthen the technical capacity of relevant institutions using the Natural Capital approach during a two-day training.	1. Elaborate the Natural Capital Approach in Suriname by organizing a one-day, 50-70 participant seminar with policymakers and relevant stakeholders	1.1 Engage with project stakeholders to assess interests in theme, discuss identified policy windows and promote upcoming event 1.2 Prepare content for the seminar in collaboration with trainers from the Natural Capital Project at Stanford University, and project partners.	1.1 Planned meetings or digital correspondence with stakeholders leading up to the seminar 1.2 Seminar is organized and documented in written and visual (photo) form	1.1. Written evaluation of the project and seminar	1.1. <i>At least 50 participants</i>
	2. Present and discuss policy recommendations on land use planning in the Upper Suriname River area with policy- and decision-makers	2.1 Finalizing data analysis and trade-off modelling	2.1. <i>Data</i>	2.1. Data set	2.1 <i>At least 20 decision makers</i>
		2.2 Compiling results to draft policy document with guidance from NatCap team 2.3 Finalize policy document with support from NatCap team and send to relevant decision-makers beforehand	2.2. <i>Draft Policy document</i> 2.3. <i>Final Policy document</i>	2.2. Draft report 2.3 Completed policy document	2.2 <i>One policy document</i>
3. Sharing of experiences and lessons on participatory approaches to land use planning between different actors during the seminar	3.1 Engage with local and regional actors in land use planning and community inclusion in decision-making on landscapes from e.g. Guyana; identify and invite potential speakers 3.2 Presentation from speakers and discussion with participants.	3.1. <i>Presentation of local speakers</i>	3.1 <i>Attendance list</i> 3.2 <i>Powerpoints</i>	3.1. <i>At least 2 speakers from abroad</i>	

	4. A two-day, 20-30 participant training for technical staff of relevant stakeholders.	4.1 Engage with relevant technical institutions working with or interested in applying the NatCap approach and organize training in approach and software tools	4.1 Two-day training	4.1 Attendance list	4.1. At least 20 participants
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2.8 Description of the activities

Activity	Description
1.1 One day seminar	A one day seminar is organized to elaborate the natural capital approach, share LUP project results and discuss recommendations with policy makers and another stakeholders present.
2.1 Data analysis	Data compiled during 2 years of research in the Upper Suriname River area is analyzed by Lisa Best (TBI Suriname) and Sara Gomez-Ramirez
2.2 Draft policy document	A policy document is drafted together with Usha Sathnarain and Kimberley Fung Loy from the SMNR department of the ADEK University of Suriname.
2.3 Final policy document	The document is finalized and printed.
3.1. Engage with local and regional actors	Local and regional actors are invited to contribute to the program in the form of a presentation, sharing their experience on the subject.
3.2 Presentations during seminar	Presentations are made by local speakers, one speaker from Guyana and the two Nat Cap trainers.
4.1 Two-day training	A two-day training on the Natural Capital Software tools is provided for 30 participants.

2.9 Summary Timetable in months (per activity)

Activity	Months																		
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
1.1 One day seminar																			
2.1 Data analysis	X	X																	
2.2 Draft policy document		X	X																
2.3 Final policy document			X																
3.1. Engage with local and regional actors			X																
3.2 Presentations during seminar				X															
4.1 Two-day training				X															

2.10 Management


Explain how the project will be managed, who within the Organization will be responsible for what tasks, how the funds will be managed, how (and when) there will be consultation among themselves, and how progress will be monitored.

The project will be managed by Lisa Best, TBI Suriname researcher, who can count with logistical and administrative assistance from TBI Suriname. Technical input is also provided by the Nat Cap team as well as Kimberley Fung Loy and Usha Sathnarain from AdeKUS-SMNR.

2.11 Monitoring and Evaluation		
Type of M&E activity	Responsible Parties	Time frame
Inception report	TBI Suriname	
M&E framework	TBI Suriname	
Progress reports	TBI Suriname	
Financial Reports	TBI Suriname	
Field Monitoring and Evaluation	TBI Suriname	
Final Project Report	TBI Suriname	

III. SUMMARY BUDGET				
	Grant contribution	Own contribution	Other contribution	Total Cost
Personnel				
TBI Staff		6,600		
Travel				
Travel NatCap team to Suriname (estimate from San Francisco, California)			3,920	
Travel participant Guyana			330	
Field visit in Suriname to study area			1,000	
Supplies				
Materials (miscellaneous)			25	
Documentation (2 persons)	200			
Contractual				
NatCap trainer fee: 2 persons, 3-day preparation, 3-day delivery 4-day follow-up	5,500		5,500	
Equipment				
Seminar venue and catering	4,225			
Training venue and catering			1,015	
Other				
Accommodation NatCap a 120 USD per night. 5 nights, 2 persons			1,200	
Accommodation participant Guyana a 120 USD per night. 5 nights			600	
TOTAL COST	9,925	6,600	13,590	29,515

Background documents		
	Attached	Yes/No
1. Statutes of the organization		
2. Photo ID of 3 signatory members of the Board		
3. Copy of the registration in the National registry for foundations		
4. Initialed copy of at least one financial reports or audits of the organization		
5. Letter of support in case of partnerships		

Signatures		
Signature of the Chairman and the Treasurer of the requesting organization		Date
Signature Project Manager		Date 24 March 2017